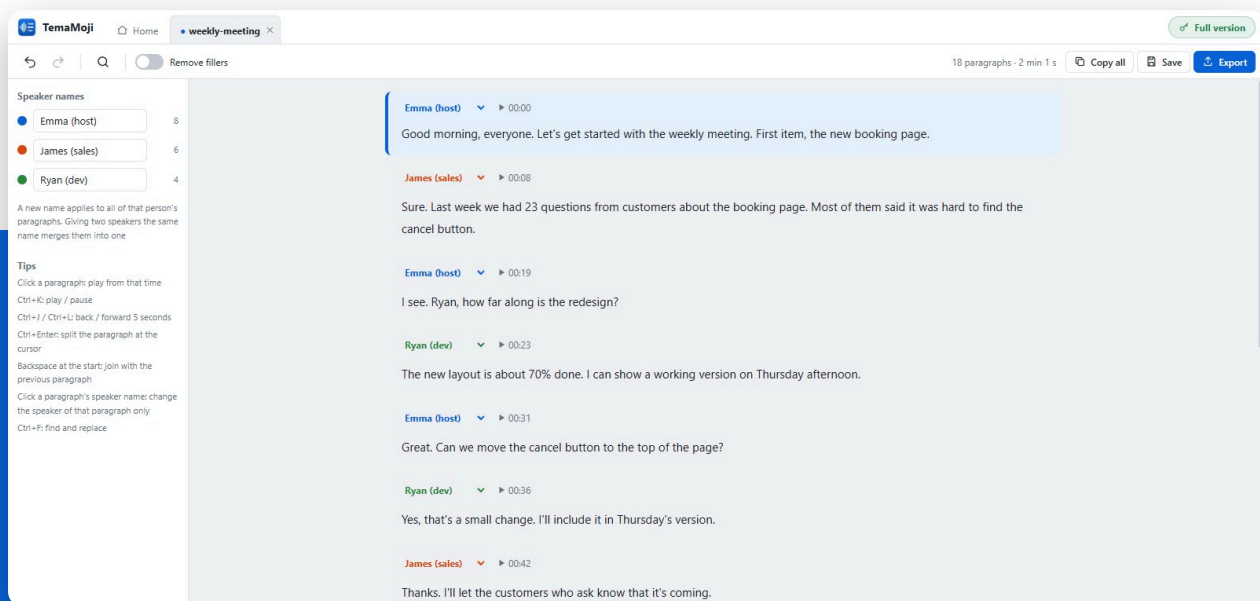


Transcription software for Windows

# TemaMoji

## User Guide

Version 1.0



All screenshots are of the actual TemaMoji app. The audio is a fictional meeting made with text-to-speech; the names are fictional.

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## How to read this guide

Button and menu names are written in bold, exactly as they appear on screen.

# 1 Introduction

TemaMoji is a Windows app that turns recordings of meetings, interviews and lectures into text, split by speaker. It runs on your PC — your recordings are never uploaded — and there's no limit on hours.

## What it does

|                         |                                                                                                                                                                                               |
|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Input</b>            | Audio (mp3, m4a, wav, aac, flac, ogg, opus, wma, amr) and video (mp4, mov, mkv, webm, avi, wmv, m4v, mpg, mpeg, ts, 3gp). Add as many files as you like; they're processed one after another. |
| <b>Transcription</b>    | English, Japanese and Chinese (or detect automatically). Progress and an estimate of the time left are shown, and you can watch the text appear.                                              |
| <b>Speaker labels</b>   | Paragraphs are split by speaker and labeled "Speaker 1", "Speaker 2" and so on. You can rename them.                                                                                          |
| <b>Review &amp; fix</b> | Click a paragraph to play from that moment. Playback speed 0.5–2×, skip back or forward 5 seconds, find and replace, and a switch that removes fillers.                                       |
| <b>Export</b>           | Word (.docx, laid out as minutes with speakers and times), plain text (.txt), subtitles (.srt) and CSV (.csv).                                                                                |
| <b>Use from AI</b>      | With the full version, ask Claude Code or the Claude desktop app to transcribe recordings. It also works from the command line (9. Use from AI).                                              |
| <b>App languages</b>    | English, Japanese or Simplified Chinese (Settings > Display language). Word headings, CSV column names and default speaker names follow it.                                                   |

TemaMoji doesn't summarize or transcribe while you record. It works on recordings you already have.

## System requirements

|                 |                                                                                                                                                                                                                     |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>OS</b>       | Windows 10 / 11 (64-bit)                                                                                                                                                                                            |
| <b>Memory</b>   | 8 GB or more                                                                                                                                                                                                        |
| <b>Speed</b>    | Without an NVIDIA GPU, transcription takes roughly as long as the recording (a 32-minute recording took about 36 minutes on our test PC). With an NVIDIA GPU, adding the GPU version makes it several times faster. |
| <b>Internet</b> | Only to download the transcription model once (about 570 MB as standard), activate and check your license, and check for updates.                                                                                   |

## Free version vs. full version

The features are the same. In the free version, **exporting and copying are limited to the first 10 minutes**; anything after that is replaced with a note. You can still read and edit the whole transcript on screen, so you can check the accuracy on your own recordings. Registering a license (8. Registering a license) removes the limit. Transcribing from AI (Claude or the command line) is a full-version feature.

## 2 Installing and starting

- 1 Run the installer you downloaded (a file named like `Temamoji-Setup-1.0.0.exe`).
- 2 If Windows shows a blue “Windows protected your PC” screen, click **More info**, then **Run anyway**. The installer isn't code-signed yet, so please make sure you downloaded it from [temaheru.com](https://temaheru.com).
- 3 The installer appears in your Windows display language (English, Japanese or Simplified Chinese). Keep the default options and click **Install**, then **Finish**.
- 4 Start TemaMoji from the Start menu. The shortcut is named “テマモジ (TemaMoji)” — type **TemaMoji** in the Start menu search to find it.

The app opens in English when Windows is set to English. To change it, choose **Settings > Display language** from the menu; it switches without restarting.

### The first transcription: downloading the model

Before the first transcription, TemaMoji downloads the transcription model once (about 570 MB for the standard model). Click **Download and start** when asked. Only the model is downloaded — your recordings are never uploaded. After that, transcription works without an internet connection.

#### Faster with an NVIDIA GPU

If your PC has an NVIDIA GPU, the home screen offers

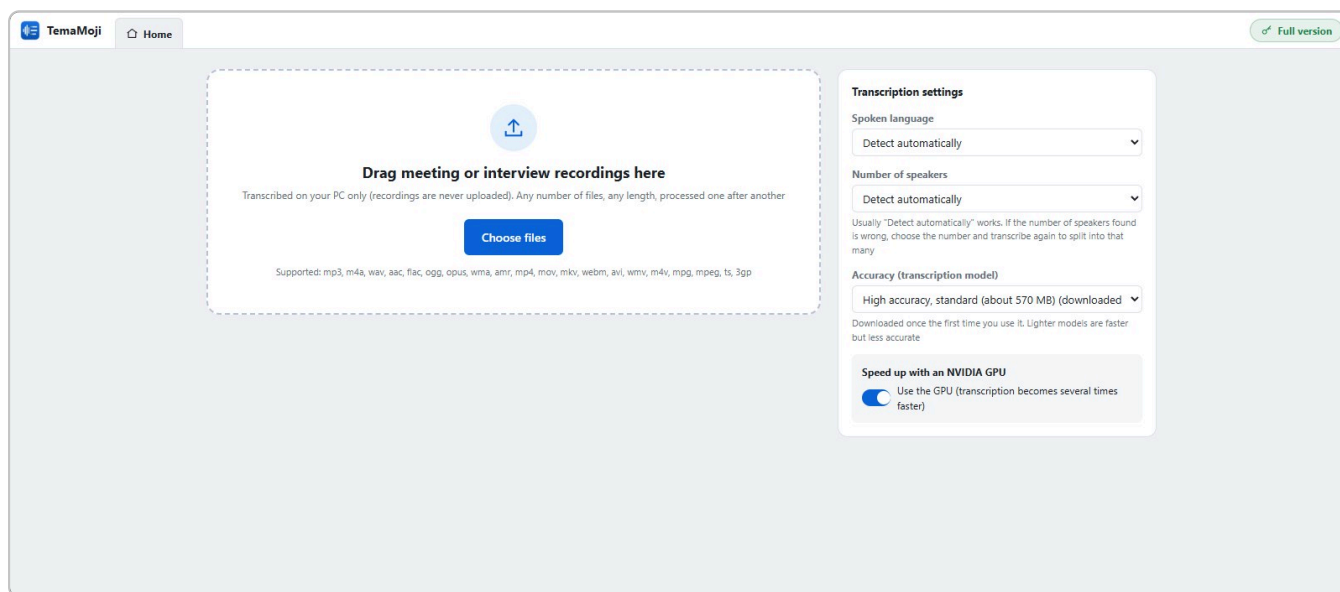
#### Download the GPU version

(about 670 MB). With it, transcription becomes several times faster. You can turn it on or off with the switch under

#### Speed up with an NVIDIA GPU

## 3 Transcribing a recording

- 1 Under **Transcription settings** on the right, choose the **Spoken language** (or leave **Detect automatically**) and the **Number of speakers**. If you know the language and the number of speakers, setting them is more reliable.
- 2 Drag recordings onto the window, or click **Choose files**. Add as many as you like.
- 3 The **Transcription queue** shows progress and the time left, and the text appears as it's transcribed. When a file is done, its transcript opens.



The home screen: the drop area, transcription settings and accuracy (actual app).

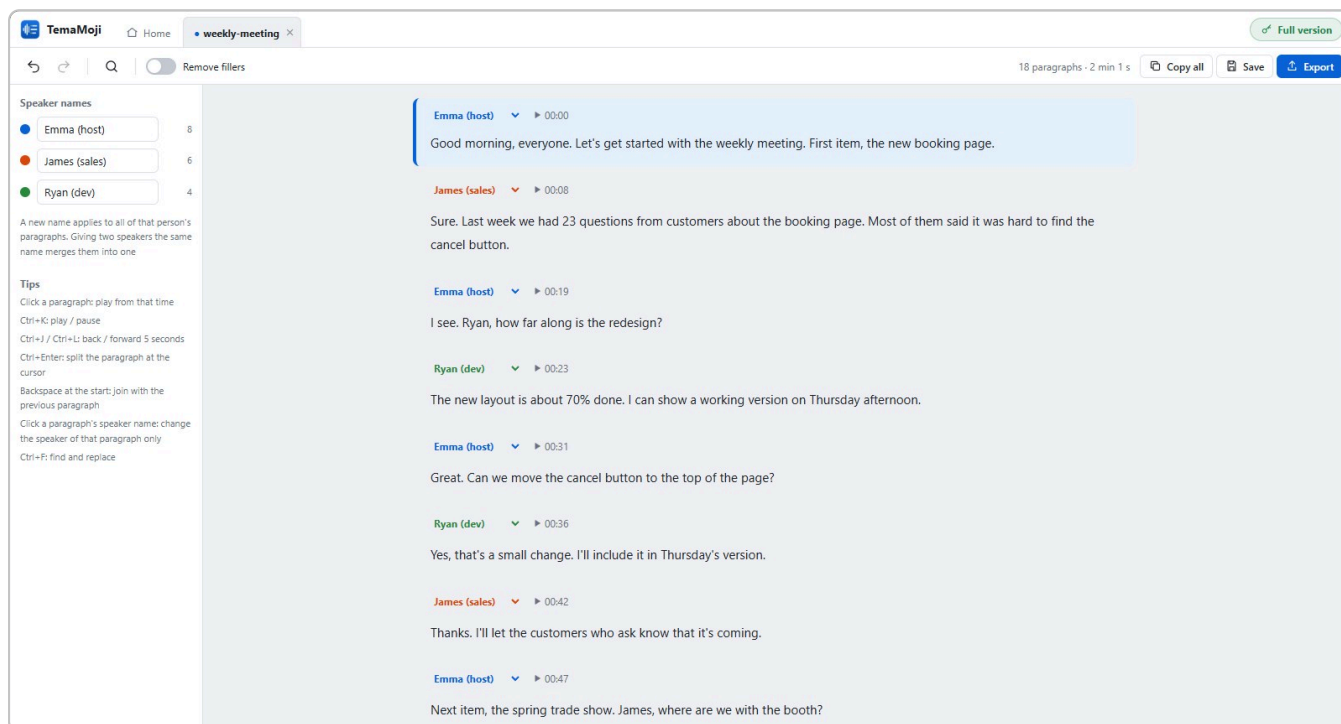
|                           |                                                                                                                                            |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Accuracy</b>           | The standard model, a more accurate one, or a lighter, faster one. Lighter models are faster but less accurate.                            |
| <b>Number of speakers</b> | "Detect automatically" usually works. If the number found is wrong, choose the number and transcribe again. "1" doesn't separate speakers. |

You can cancel a file in the queue with **Cancel**. If you quit TemaMoji during transcription, finished transcripts are already saved automatically.

## 4 Speakers, playback and editing

### Rename speakers

Under **Speaker names** on the left, type a new name for “Speaker 1” and press Enter. Every paragraph of that person updates. To fix a single paragraph, click its speaker name and choose another speaker. If one person was split into two, give both the same name and they merge into one.



A transcript with renamed speakers (actual app). The audio is a fictional meeting made with text-to-speech; the names are fictional.

### Play from a paragraph

Click a paragraph and playback starts from that moment. Edit the text as you listen. The playing paragraph is highlighted.

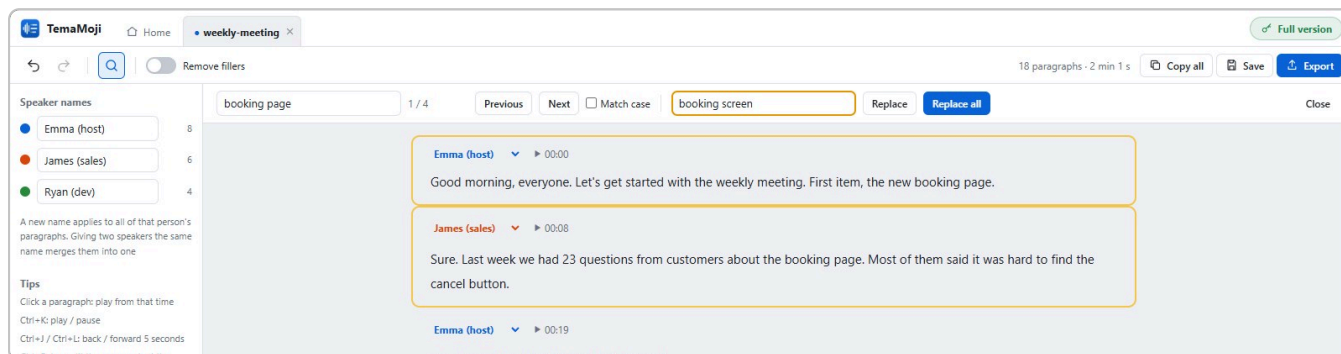


The player bar: back 5 s, play/pause, forward 5 s, position, speed and Follow playback.

|                               |                                   |
|-------------------------------|-----------------------------------|
| <b>Ctrl+K</b>                 | Play / pause                      |
| <b>Ctrl+J / Ctrl+L</b>        | Back / forward 5 seconds          |
| <b>Ctrl+Enter</b>             | Split the paragraph at the cursor |
| <b>Backspace at the start</b> | Join with the previous paragraph  |
| <b>Ctrl+Z / Ctrl+Y</b>        | Undo / redo                       |

## 5 Find and replace, and removing fillers

Names and terms are the usual mistakes. Press **Ctrl+F** (or click the magnifier), type the word to find and the replacement, then click **Replace** or **Replace all**. Matches are highlighted.

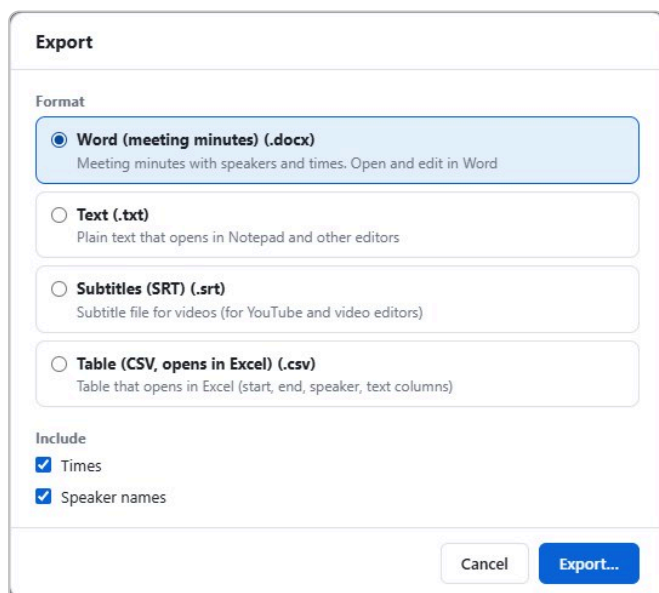


Find and replace (actual app).

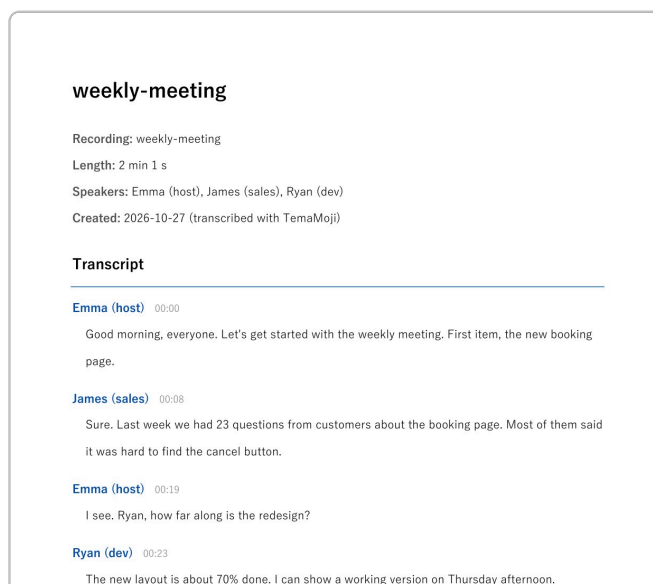
The **Remove fillers** switch at the top hides fillers such as “um” and “uh” on screen and in exports. Leave it off when you need a verbatim transcript.

## 6 Exporting

- 1 Click **Export** (Ctrl+E).
- 2 Choose a format: **Word (meeting minutes)**, **Text**, **Subtitles (SRT)** or **Table (CSV, opens in Excel)**. Choose whether to include **Times** and **Speaker names**.
- 3 Click **Export...** and choose where to save.



The Export dialog.



The Word file, opened in Word.

In the free version, only the first 10 minutes are exported; the rest is replaced with a note that it can be exported with the full version.

## 7 Saving and recent files

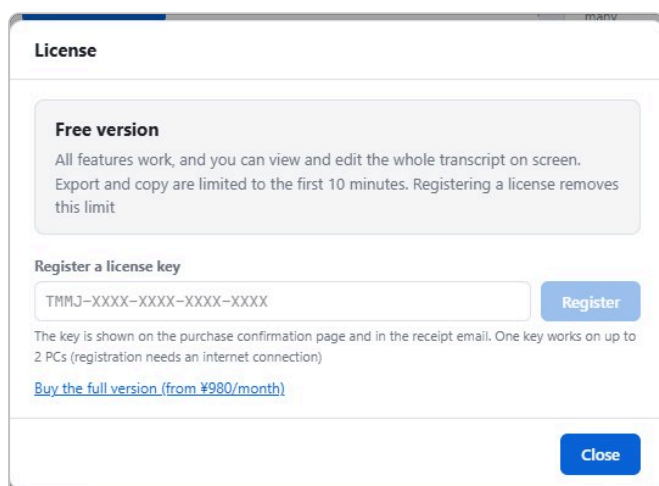
Click **Save** (Ctrl+S) to save the transcript as a TemaMoji file ( `.temamoji` ). Transcripts are also saved automatically when transcription finishes. Reopen them from **Recent files** on the home screen, or with **Open another file...**

A TemaMoji file contains the edited text, speaker names and the location of the recording — not the recording itself. If you move the recording, choose **Locate** to play it again (you can still edit and export the text).

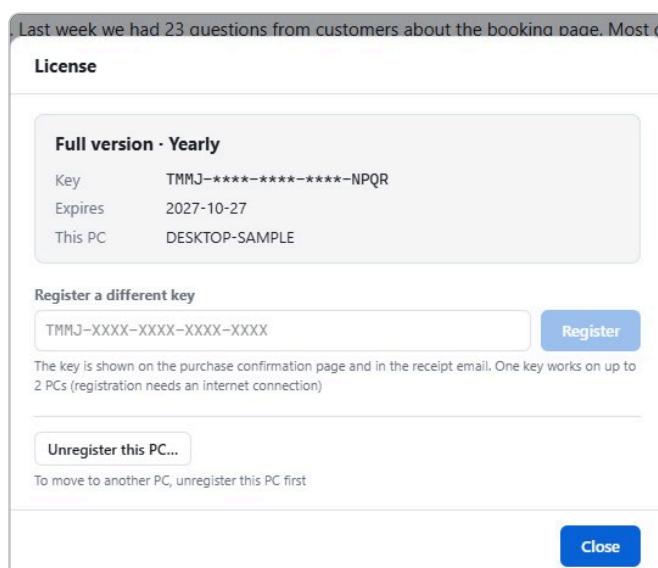
## 8 Registering a license

Register the license key you received after purchase to remove the 10-minute limit. Registration needs an internet connection.

- 1 Click **Free version** at the top right, or choose **Help > License...**
- 2 Enter the key ( `TMMJ-XXXX-XXXX-XXXX-XXXX` ) and click **Register**.
- 3 When “Registered” appears, you're done. The top right changes to **Full version**.



Before registering (free version).



After registering: plan, key (partly hidden), expiry and this PC's name.

One license works on up to 2 PCs. To move to a new PC, click **Unregister this PC...** on the old one first. If the old PC no longer works, email [hello@temaheru.com](mailto:hello@temaheru.com).

## 9 Use from AI (ask Claude)

The full version can be driven from Claude Code or the Claude desktop app on your PC. Ask "Transcribe this recording and sum up the key points", and TemaMoji transcribes it on your PC and writes Word or text files, and Claude writes the summary. You can watch the text appear and the speakers get labeled in TemaMoji.

- The recording itself is never sent anywhere. **By default, the transcript text isn't passed to Claude.** Claude receives only the exported file locations, the length, language, number of speakers and number of paragraphs.
- **Transcribing and exporting from AI is a full-version feature.** The free version can connect, check the license and inspect recordings (length, estimated time and estimated number of speakers).
- It may also work with other AI tools that support MCP (we've tested it with Claude). Claude Code and the Claude desktop app are separate products; Claude is not included in the price of TemaMoji.

### A summary means the transcript is sent to Claude

To summarize, Claude has to read the text. Claude Code and other Claude apps that can read files on your PC open the exported text file themselves (Claude Code asks first). If you explicitly ask for the text to be passed to Claude, TemaMoji includes it in the result. Either way, the transcript is sent to Claude (an AI service). For recordings that must stay private, ask Claude to "just export the files" and don't ask for a summary.

### 9-1. Set it up (once)

Choose **Help > Use from AI (register with Claude)...** It shows how to register on this PC, with copy buttons.

**Claude Code (also the Code tab of the Claude desktop app):** run this line in a terminal (PowerShell, for example). `<you>` is your Windows user name; the dialog shows the exact line for your PC.

```
claude mcp add --scope user temamoji -- "C:\Users\<you>\AppData\Local\Programs\Temamoji\Temamoji.exe" -- mcp
```

When `claude mcp list` shows `temamoji` as "Connected", you're set.

**The Chat tab of the Claude desktop app:** open **Settings > Developer > Edit Config**, paste what you copied with **Copy config JSON** into `claude_desktop_config.json` (if `mcpServers` already exists, add only the `"temamoji": { ... }` part), save, and restart the app.

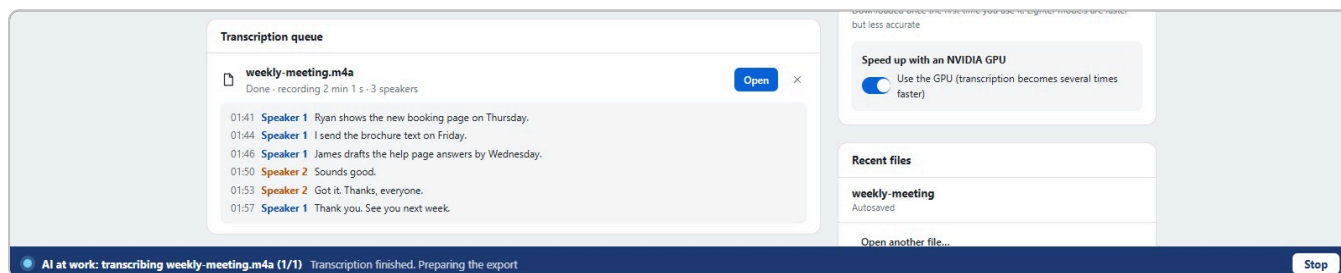
```
{
  "mcpServers": {
    "temamoji": {
      "command": "C:\\Users\\<you>\\AppData\\Local\\Programs\\Temamoji\\Temamoji.exe",
      "args": ["--mcp"]
    }
  }
}
```

## 9-2. What to ask

Use plain language, with the recording's location and, if you like, where to save:

- "Transcribe `weekly-meeting.m4a` in my Downloads and sum up the key points."
- "Turn every recording in `C:\...\Interviews` into Word minutes and save them in `C:\...\Minutes`."
- "Make subtitles (SRT) for `C:\...\webinar.mp4`. It's in English."
- "Transcribe this two-person interview. There are two speakers."
- "How long is this recording, and how long would it take to transcribe?" (inspect; works in the free version)

## What you see



Transcribing at Claude's request: lines appear in the queue with speaker labels, and a bar at the bottom of the window says the AI is at work, with a Stop button (the queue and the bar are placed closer together). The audio is a fictional meeting made with text-to-speech; the names are fictional.

- TemaMoji opens if it was closed. The transcribed lines appear in the queue as they're ready; once speakers are separated, each line gets a color-coded label.
- When it's done, the transcript opens. Rename speakers and fix mistakes, then export again.
- **Stop:** click Stop on the bar to stop right away. Claude is told you stopped it, and nothing is written. To run without the window, ask Claude to do it "without opening the window".

## Where files are saved

- If you name an output folder, TemaMoji writes "recording name.docx" (or .txt, .srt, .csv) there, plus an editable `.temamoji` file. Otherwise, they go next to the recording. Word is the default format; times and speaker names are included by default.
- **If a file with the same name exists, TemaMoji stops before transcribing.** Claude will ask whether to overwrite. Your original recording is never changed.
- The spoken language can be automatic, English, Japanese or Chinese. Results and command-line help appear in TemaMoji's display language.

## The free version

If you ask the free version to transcribe, nothing is read or written, and Claude is told: "Transcribing and exporting from AI is a feature of the full version. In the TemaMoji window, the free version can still transcribe and export the first 10 minutes." Register your license key in TemaMoji (Help > License...); it isn't registered from Claude.

### 9-3. Command line (for scripts and other AI tools)

`temamoji.cmd` in the install folder (or `Temamoji.exe --cli`) does the same from the command line. You don't need to add it to PATH.

```
%LOCALAPPDATA%\Programs\Temamoji\temamoji.cmd" transcribe "C:\Recordings\weekly-meeting.m4a"
"%LOCALAPPDATA%\Programs\Temamoji\temamoji.cmd" transcribe "C:\Recordings" --out "C:\Minutes" --formats
docx,txt --language en
"%LOCALAPPDATA%\Programs\Temamoji\temamoji.cmd" transcribe interview.mp4 --speakers 2 --formats srt --he
adless
"%LOCALAPPDATA%\Programs\Temamoji\temamoji.cmd" export "C:\Minutes\weekly-meeting.temamoji" --formats cs
v
"%LOCALAPPDATA%\Programs\Temamoji\temamoji.cmd" inspect "C:\Recordings" --estimate-speakers
"%LOCALAPPDATA%\Programs\Temamoji\temamoji.cmd" --help
```

|                                                        |                                                                                                                      |
|--------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>transcribe</b> <file or folder>                     | Transcribe recordings with speaker labels and export. For a folder, the recordings directly inside it, in name order |
| <b>export</b> <file.temamoji>                          | Export a TemaMoji transcript to Word, text, subtitles or CSV                                                         |
| <b>inspect</b> <file or folder>                        | Length, audio/video, estimated time and speakers (no transcription; works in the free version)                       |
| <b>license</b>                                         | Full or free version                                                                                                 |
| <b>setup</b>                                           | Show how to register with Claude                                                                                     |
| <b>--out</b> <folder>                                  | Output folder (default: next to each recording)                                                                      |
| <b>--formats</b> docx,txt                              | One or more of docx, txt, srt, csv (default: docx)                                                                   |
| <b>--language</b> auto ja en zh                        | Spoken language (default: auto; setting it is more reliable)                                                         |
| <b>--speakers</b> auto 1-8                             | Number of speakers (default: auto; 1 = don't separate)                                                               |
| <b>--no-include-time</b> / <b>--no-include-speaker</b> | Leave out times / speaker names                                                                                      |
| <b>--no-save-project</b>                               | Don't write the editable .temamoji file                                                                              |
| <b>--return-text</b>                                   | Also return the transcript text (default: no. <b>The text is sent to the AI service</b> )                            |
| <b>--overwrite</b>                                     | Overwrite files with the same name                                                                                   |
| <b>--headless</b>                                      | Process without opening the window                                                                                   |
| <b>--json</b>                                          | Print the result as JSON                                                                                             |

## Exit codes

|   |                                                                                                       |
|---|-------------------------------------------------------------------------------------------------------|
| 0 | Success                                                                                               |
| 1 | Failed (couldn't read or write, etc.)                                                                 |
| 2 | Usage error (missing or invalid arguments)                                                            |
| 3 | Free version: transcribing and exporting from AI needs the full version (nothing was read or written) |
| 4 | Stopped by the user (Stop button, Ctrl+C)                                                             |
| 5 | Recording or file not found (or no recordings in the folder)                                          |
| 6 | A file with the same name exists (use <code>--overwrite</code> )                                      |
| 7 | TemaMoji's window is busy transcribing (wait, or use <code>--headless</code> )                        |
| 8 | Some files failed (the rest were exported)                                                            |

## 10 Troubleshooting

### Q. Transcription doesn't start or stops

The first time, the transcription model is downloaded, so check your internet connection. If a file fails, click **Details** in the queue for the cause and what to do.

### Q. It's very slow

Without an NVIDIA GPU, it takes roughly as long as the recording. A lighter model under **Accuracy** is faster (and less accurate). With an NVIDIA GPU, add the GPU version.

### Q. Speakers are wrong, or one person became two

Click a paragraph's speaker name to change it. Give two labels the same name to merge them. Setting the number of speakers before transcribing helps.

### Q. A note about the full version appears at the end of the export

That's the free version's 10-minute limit. Register a license to export everything (8. Registering a license).

### Q. Claude says it can't find TemaMoji's tools

Restart Claude after registering. In Claude Code, check that `claude mcp list` shows `temamoji` as "Connected". If you moved TemaMoji, register again with the line from the "Use from AI" dialog.

### Q. Claude says it's a full-version feature

You're on the free version. Register your key in TemaMoji (Help > License...) and ask again.

### Q. Claude says the window is busy

Wait until your own transcription in the window finishes, or ask Claude to do it without opening the window.

### Q. I don't want the transcript sent to the AI

Ask Claude to "just export the files" and open them yourself.

## Contact

Choose **Help > Report a problem / contact us...**, or email <sup>12</sup>[hello@temaheru.com](mailto:hello@temaheru.com) (English is fine). Attaching the files from **Help > Open the log folder** helps us find the cause. You don't need to send your recordings.